

RFP CQ13055/RAM
5K and 6K Railcar Repairs

Pre-Proposal Conference

Washington Metropolitan Area Transit Authority
Greenbelt Yard

March 19, 2013
10:00 a.m.

Agenda

1. Welcome
2. Standard WMATA Disclaimer
3. Introduction of Authority Personnel:

Kunj Behari	Contracting Officer, Office of Procurement and Materials	kbeharik@wmata.com 202-962-1516
Ron Michaelis	Contract Administrator, Office of Procurement and Materials	rmichaelis@wmata.com 202-962-2717
Kenneth Morford	Program Manager, CENV, COTR	kmorford@wmata.com 202-962-1451

4. General Description of the Scope of Work:

The Washington Metropolitan Area Transit Authority (WMATA) requires the services of a qualified contractor or contractors to provide all necessary supplies and services to repair damaged transit railcars 5056/5057 and 6050, and re-commission them ready for revenue service. The Authority reserves the right to make multiple awards if it is in the Authority's best interest to do so.

5. WMATA Vendor Registration System, contracts may only be awarded to registered vendors.
 - a. From the WMATA.com web site, click on "About Metro" then on "Business Opportunities" and then on "Vendor Registration System."
http://www.wmata.com/bus2bus/bidder_vendor/default.cfm

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- b. Please follow the instructions for New Vendors or Currently Registered Vendors.
 1. Phillip Barrett, Jr at pbarrettjr@wmata.com , please copy Ron Michaelis at rmichaelis@wmata.com
 2. Vendor Relations Hotline - 202-962-1408

6. General Solicitation Information

Basis of Award –“Best Value”. Multiple awards are possible. Award(s) to be made to the responsible Offeror or offerors whose offer conforms to the solicitation and is judged by an integrated assessment of the evaluation criteria to be the most advantageous to the Authority based on technical merit and price.

Contract Type - Firm fixed price. Non-FTA funding

Contract Period of Performance – 400 cds.

Proposal Due Date – Currently – by 2 pm, April 11, 2013. WMATA, Office of Procurement and Materials, Room 3C-02, 600 Fifth Street, NW, Washington, DC 20001

Mandatory Inspection of Railcars Proposals from Offerors that have not inspected the railcars will not be accepted. Available for inspection after pre-proposal conference. By appointment up to 5 business days before date for receipt of proposals. Questions from the inspection must be submitted in writing.

Contact Person/RFP Questions - Ron Michaelis, Contract Administrator, e-mail rmichaelis@wmata.com, facsimile (202) 962-2038, voice (202) 962-2717; or write Ron Michaelis, Office of Procurement and Material, Washington Metropolitan Area Transit Authority, 301-E, 600 Fifth Street, NW Washington, D.C. 20001. Email contacts are strongly preferred.

Proposal Submittal:

Packages containing Technical and Price proposals must be sealed in separate packages and separately marked and addressed to:

WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY
600 5th Street, NW
Washington, DC 20001
Room 3C-02
Attn: Ron Michaelis, Contract Administrator

Include the name and address of the offeror on the face of the packages.

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7. Price Schedule Sheet/Notes to Offerors

- a. Two sets of line items
 - i. Repair of railcars 5056 and 5057
 - ii. Repair of railcar 6050
- b. Multiple awards are possible
- c. Must propose on all lines per railcar(s) being offered
- d. Fixed price for documentation
- e. Recapitulation sheet with signature block

8. Solicitation Instructions:

- a. SI 5, Pre-Proposal Conference – today

All questions concerning the terms, conditions, and requirements of this Request for Proposal must be received by the Contracting Officer in writing no later than March 28, 2013.

- b. SI 6, Acknowledgement of Amendments

- c. SI 8, Submission of Offers

Offers to be submitted in sealed packages/envelopes.

- d. SI 10, Proposal Guarantee is not required.

- e. SI 12, Minimum Proposal Acceptance Period - 120 cds

- f. SI 13, Contract Award

Intend to evaluate proposals and award a contract or contracts without discussions but, reserve right to conduct discussions.

- g. SI 15, Pre-Award Information, due with proposal

Pre-Award Evaluation form

Determination of Responsibility

- h. SI 16, Proposal Format Instructions/Requirements

(1) Volume I – Cost/Price - One (1) original and 2 copies.

(2) Volume II – Technical - One (1) original AND 5 copies (**Shall not include cost/price information**) Follow the instructions and arrangement of material as stated.

(3) Volume III – Contractual Two (2) originals of the Solicitation Offer and Award form.

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One electronic copy of each.

- i. SI 20, Proposal Evaluation Criteria
 - 1. Personnel,
 - 2. Experience and Past Performance,
 - 3. Technical Performance and Quality Assurance,
 - 4. Subcontractors,
 - 5. Material Selection,
 - 6. Welding,
 - 7. Testing,
 - 8. Acceptance.

- j. SI 19, Basis of Award

“Best Value” Responsible offeror, whose offer is most advantageous to the Authority based on proposal which contains the combination of the evaluation criteria and price offering the best overall value to the Authority.

- k. Ratings:
 - Exceptional
 - Acceptable
 - Marginal
 - Unacceptable

- 9. Representations and Certifications - Complete form and sign signature block.

- 10. Pre-Award Data Sheet – Complete and submit in Volume III

- 11. General Provisions (do not include Federal clauses)

- 12. Special Conditions
 - a. SP 1, Period of Performance – 400 cds.

 - b. SP 2, Delivery Schedule:
 - 1. Delivery of railcars 360 cds
 - 2. Acceptance and re-commissioning 380 cds.

 - c. SP 7, Billing and Payment

 - d. SP 9, F.O.B. Destination – Pricing to include all delivery charges.

 - e. SP 10, Contractor Personnel
 - 1. Competent,

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2. Vendors ID badge,
 3. Mandatory safety training
- f. SP 11, Background Check – any employee working on WMATA property.
- g. SP 14, Warranty
1. 5 years – repaired carbody and carbody structures;
 2. 1 year – all remaining elements, components, parts and equipment furnished by the contractor;
 3. 1 year - workmanship of the railcars.
- h. SP 15, Indemnity
- i. SP 16, Insurance
1. AM Best “A-/VII” rating
 2. WMATA to be named as an additional insured as stated
 3. Required:
 - i. Commercial General Liability - \$5M
 - ii. Worker’s Compensation
 - iii. Business Automobile Liability
 - iv. Railroad Protective Liability
 - v. Property Insurance -Inland Marine
- j. SP 17, Bond Requirements – 50%
- k. SP 21, COTR
- l. SP 23, Special Delivery Instructions - Pick up and delivery Greenbelt Yard
- m. SP 24, Inspection, Testing and Acceptance, right to inspect facility
- n. SP 27, Rights in Technical Data – Unlimited
- o. SP 28, Liquidated Damages - \$400 per calendar day
- p. SP 33, Safety Requirements
1. Most stringent safety provisions
 2. All appropriate operations rules and regulations
- q. SP 34, Living Wage – \$13.14 as of January 2013
- r. SP 39, Progress Schedule – Simple Bar Chart
- s. SP 40, Approvals – by COTR

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- t. SP 41, Profit Negotiation – weighted guidelines
- u. SP 42, Subcontracts – to be submitted
- 13. Council of Governments form to be completed and submitted in Volume III.
- 14. Technical Discussion
- 15. Questions

Railcars will be available for inspection after meeting

5056/5057 at Greenbelt Yard
6050 at New Carrollton Yard

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Handouts

1. Agenda
2. Question Form
3. Pre-Proposal Conference Attendees: List will be made available on-line with solicitation

IMPORTANT NOTICE

Disclaimer regarding changes to the solicitation

REMARKS AND EXPLANATIONS AT THIS PRE-PROPOSAL CONFERENCE SHALL NOT QUALIFY THE TERMS OF THE SOLICITATION. ALL CONFEREES ARE ADVISED THAT UNLESS THE SOLICITATION IS AMENDED IN WRITING, IT WILL REMAIN UNCHANGED AND THAT IF AN AMENDMENT IS ISSUED, NORMAL PROCEDURES RELATING TO THE ACKNOWLEDGMENT AND RECEIPT OF SOLICITATION AMENDMENTS SHALL BE APPLIED.

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Questions
(Include any specification or drawing reference)

To: Washington Metropolitan
Area Transit Authority
Attn: Ron Michaelis
Suite 301-E
600 Fifth Street, NW
Washington, DC 20001

From:

Name

Title

Affiliation

Telephone

Fax

Street Address

E mail

City

State

Zip Code

Reference (Technical Provision, Page or Drawing Number, etc.): _____

Question:
